

March 13, 2020, about 5:00pm

Dear City Tree Parents,

Thanks for your overwhelming support in response to our school closure due to the coronavirus. The staff has shown amazing teamwork as they have responded to this situation. In the letter I sent earlier today I mentioned that I would be sending out additional information so here are those details.

When you picked up your child today you probably found that there were additional items being sent home. Depending on the age of your child you should have brought home the following:

- Bedding
- Special sleep friends
- Textbooks
- A few awesome books to read
- Band instruments and needed support supplies
- Student's personal classroom supplies (pens, pencils, markers, etc.)
- Personal items like lunch boxes, water bottles, clothing, etc.

If something needed is accidentally left behind, please contact the school Monday and we will do our best to make arrangements for you to pick things up.

Easter Break/Spring Break:

The City Tree School Board is considering moving our 6-day Easter break to an earlier date. This decision will be made in the next few days, and you will be informed via email.

Remote Education for K-8 Students:

Our K-8 teachers have already been working diligently to develop an effective remote learning plan for their students. Our teachers and tech team will need 1 or 2 days to prepare for remote learning. You will receive an email with additional information that is specific to your child's classroom and includes the exact start date for remote education. Teachers have reached out to each K-8 parent to learn more about your technology capabilities at home. Please do your best to respond to them as soon as possible.

Parent emails and questions:

I know there are many questions around City Tree's school closure. We appreciate your patience and understanding as we work toward finding workable answers to your questions and also the time to respond to your phone calls and emails. Some of your questions will require the school board, along with the administrative staff, time to gather information in order to make wise and thoughtful decisions. Please feel free to continue to send your questions, but please also understand that we may not be able to give each one an immediate personal response.

I realize this is a difficult situation for everyone. Please be assured that your child's continued quality education and safety are of the highest priority, and we will work hard to be sure to keep our families informed as this situation evolves. Thank you for your continued patience. We are very grateful for the support and strength of this community.

Sincerely,

Sue Kennedy, Principal